

**MINUTES**  
**SELECTMEN'S MEETING**  
**Friday, January 19, 2024**

**SELECTMEN PRESENT:** Janet Wall (JW), Mark Avery (MA), Tim Burt (TB)

**OTHERS:** Eric Fiegenbaum (EF), Deb Ahlstrom (DA)

**CORRESPONDANCE**

- The Annual Budget for Strafford County was noted.
- On a request for budget support from the Pope Memorial Humane Society, TB moved and MA seconded a denial of the request. Motion passed.

**SIGN:** payroll, JW signed the salary change for EF

**NEW BUSINESS**

- On a letter of commitment for Madbury to participate in Dover's arranging of a Household Hazardous Waste Day, MA moved and TB seconded Madbury's commitment. Motion passed.
- The Selectmen discussed a list of items that could go in their section of the 2023 Town Report including: PWEC outcome (MA to provide), Selectmen's attendance at baseball opening day and Madbury Day, hiring a cleaner for TH and the SC, replacement of some window panes at TH, installation of curtains (Wentworth project), repair to TH from a car accident, the Fire Department assessment study, review of the website, transparency in communications, development of the 2024 budget, addressing resident complaints, Selectmen's meeting guidelines, extending the snow removal contract, addressing the elderly exemption, supporting employees, better outdoor lighting at TH, and a call for volunteers. The Road Agent report could discuss the Freshet Road bridge replacement.

**OLD BUSINESS**

- There was a discussion of the Road Agent job announcement with the intention to have a short description and a longer listing, and not wanting to limit the pool of candidates. The position may become an expert road agent depending on the passage of a warrant article. Responses would be reviewed by the Selectmen and shared with the road agent and staff. A set of core questions could be developed. The announcement should go out next week to various places such as the NHMA, the town website and Madbury Post, the PW listserv, online job sites and through personal contact. There was a discussion about the salary which would be dependent on qualifications and experience.
- EF reported that each of the cleaners are contractors which fits the model accepted by other local towns. JW provided some workers compensation rules.
- There was a review of the enforcement letter template with some suggested tweaks. It is meant to be a checklist of items to choose from.
- There was a discussion regarding the order of the warrant articles for good flow at town meeting and wording tweaks. ~~Expert road highway agent will come before the Selectmen choosing all other officials and followed by the elderly exemption article.~~ Based on a cost estimate for printing zoning books there was agreement to increase the Planning Board's budget by \$350. Article assignments were discussed.

**BOARD UPDATES**

- TB reported that the Planning Board was working on the housing chapter of the master plan and how to bring that to residents in some sort of educational outreach. Tom Burbank is retiring, and Greg Merrill is sitting in as an alternate.

- JW reported that the Recreation Commission was satisfied with their budget and Gordon Davenport will give a short report at town meeting. They are getting quotes on the proposed trail extension and looking to buy an edger.

**OTHER:**

- EF reported on a resident's observation that the French Cross Rd-Littleworth Rd intersection was difficult.
- EF reported that the new Class VI sign on Long Hill Rd had been stolen.

Meeting ended at 12:00pm.

Submitted by: *Eric Feigenbaum* Approved: 4-11-2024  
*On approved minutes, proof changes are noted through italics for additions and strikethroughs for deletions.*